

COVID-19 Prevention Program for Play Mountain Place School

This CPP is designed to control exposures to the SARS-CoV-2 virus that may occur in our workplace.

January 27, 2021

Authority and Responsibility

Our Co-Directors, Judith Accardi and Joe Ringlehan, have overall authority and responsibility for implementing the provisions of the CPP in our workplace. Additionally, the Co-Directors are responsible for ensuring employees receive answers to questions about the program in a language they understand. All employees are responsible for implementing and maintaining the CPP in their assigned work areas.

All employees are responsible for using safe work practices, following all directives, policies and procedures, and assisting in maintaining a safe work environment.

Identification and Evaluation of COVID-19 Hazards

We have implemented the following in our workplace:

Conducted workplace-specific evaluations, identified potential hazards and made steps to remediate the problems. See protocol for use of Kitchen and Staff Lounge.

To minimize exposure for staff, students and families, Play Mountain has implemented the following:

- Each group/cohort has its own, non-shared space.

- No group/cohort will have more than 11 students and 3 teachers.

- Each group/cohort has its own entrance into and exit out of the facility to minimize interactions between groups.

- Each group/cohort has its own bathroom that is not shared with another group/cohort.

- Teachers in each group/cohort will sanitize bathrooms after each use and twice during the day.

- Buildings and Grounds will sanitize each group/cohort space each evening.

Employee Participation

Employees are encouraged to participate in the identification and evaluation of COVID-19 hazards by evaluating their space and removing excess furniture, selecting stations for hand sanitizer and alcohol wipes, and creating educational opportunities that allow for social distancing. All staff are encouraged to bring concerns to the administration as they arise.

Employee Screening

All staff will submit to a health screening checklist and temperature check prior to entering the school facility. Temperatures will be taken by a member of the administration team. No staff may enter the facility without a face covering. If a staff member does not have a face covering, Play Mountain Place will provide them with one.

Correction of COVID-19 Hazards

Play Mountain Place, in consultation with staff, has eliminated items and situations that raise the possibility of COVID-19 transmission. However, any staff member is encouraged and expected to bring unsafe or unhealthy work conditions to the attention of the administration if they can not be corrected by the staff member themselves.

Control of COVID-19 Hazards

Play Mountain has reduced COVID-19 risks by having its program be outside only. In addition, tables have been arranged to allow students to remain 6 feet apart when they are being used. Academic activities are implemented to maximize student distance.

Face Coverings

Staff and students are reminded with signs around their spaces to Wear Masks, Wash Hands and Watch Distance. Teachers create activities to help emphasize the distance of 6 feet. Teachers also remind students of social distancing requirements whenever necessary.

Each student is required to have at least two face coverings when they come to school. School will provide additional, child size, face coverings when necessary. Staff is required to use face coverings at all times, except when eating lunch, and to keep 6 feet of distance from other staff.

Engineering Controls

Play Mountain Place is conducting its operations outdoors. Office personnel are working in private offices. The Co-Directors that share an office use a partition to separate themselves in addition to maintaining 6 feet of distance and using face coverings.

On the rare occasions when students might be indoors, Play Mountain Place teachers limit the number of students inside and keep all windows and doors open.

Play Mountain Place has developed a Rain Policy, Unhealthful Air Policy and Extreme Cold Policy that states if students need to be inside for any of these reasons for extended periods of time, school will be offered remotely or will close early.

Cleaning and Disinfecting

Play Mountain Place has reduced the number of school hours to allow staff to appropriately sanitize items used by students during the day. Teachers sanitize tables and high touch surfaces after each use and at specified intervals (11:00 am and 1:00 pm). The Buildings and Grounds personnel will disinfect and sanitize all surfaces at the end of the day.

In the event of a school exposure of COVID-19 Play Mountain Place will hire an outside cleaning service to disinfect and sanitize the space prior to the group/cohorts return.

Shared tools, equipment and PPE

Staff and students are aware that PPE is not to be shared.

Students have their own writing implements, art supplies and anything else they need during their school day. Students will be encouraged to wash their hands before and after using communal items such as swings and climbing structures. Teachers will disinfect the apparatus after each use and will keep the apparatus out of use until it can be accomplished.

Hand sanitizing

Students and staff will wash their hands upon entering the facility and prior to leaving. In addition, students will be reminded to wash their hands throughout the day. Each student group/cohort has at least two sinks available for regular handwashing. Teachers have at least 2 stations in their spaces stocked with hand sanitizer, rubber gloves, masks, and alcohol wipes, including at the entrance to each space. Signs demonstrating how to wash hands properly are placed at each sink.

PPE

Staff are allowed to use their own face coverings; however, if they do not have their own or forget to bring their own, surgical masks are made available by Play Mountain Place. In addition, Face Shields and/or goggles are provided by Play Mountain Place and available to anyone who desires to use them. Rubber gloves are also available at stations throughout each group/cohort space.

Responding to and Investigating COVID-19

Testing

Staff have agreed to access COVID-19 testing every other week. Play Mountain Place's testing policy has been outlined in our Testing Protocol (see Attached "Play Mountain Place Surveillance Testing Protocol")

System for Communicating

Play Mountain Place has a long history of shared decision making and shared responsibility in keeping all students, staff and families safe, whether we are talking about COVID-19, emotional or physical safety. As such, Play Mountain Place staff understands the importance of communicating with the COVID Compliance Team (CCT), made up of the two Co-Directors. Staff and families are aware of the potential exposure risks that are possible through the work with students and what Play Mountain Place is doing to mitigate those risks. Staff understand that any illness symptoms should be reported to the CCT as soon as possible. Staff understands that the same applies to any concerns they have about possible COVID hazards at school.

Staff and families have agreed to follow the school's protocols surrounding any illness, but especially those illness symptoms related to possible COVID-19 exposure.

Staff and families understand that Play Mountain Place's protocols may be more stringent than the Local Health Department's.

Staff has been made aware of COVID testing available to them, that the CCT will assist them in finding and making testing appointments, if needed, and that they will be compensated for their time to get tested at their regular hourly rate.

Staff and families will be continually updated on our COVID-19 compliance efforts using our Weekly Notice, emails from the CCT and regular online staff meetings and online parent meetings.

Training and Instruction

All county and state required protocols and how Play Mountain Place is following those protocols are made available to staff and parents through our Play Mountain Place Protocols binder available in each group/cohort area and in the main office.

Staff have been fully informed of our policies and procedures to protect employees from COVID-19 hazards.

Staff and families have been informed of how COVID-19 spreads, how an infected person may show no symptoms and what Play Mountain Place is doing to mitigate transmission risks.

Staff and families are aware of the need for physical distancing, face coverings and hand hygiene, including frequent handwashing, even though our program is almost 100% outdoors. Staff have been informed of COVID-19 related benefits and are guided through accessing those benefits as the need occurs.

Staff, families and students are aware of the requirement for and proper use of face coverings. Staff and families are well aware of COVID-19 symptoms, that no staff or students should come to the school if they are experiencing any of those symptoms and how Play Mountain Place may require COVID-19 testing as part of the protocol for returning to school after symptoms or possible exposure. Staff and families have agreed to follow the Play Mountain Place protocols.

Exclusion of COVID-19 Cases

When Play Mountain Place experiences a COVID-19 case in our workplace, we will limit transmission by:

Excluding the case until Play Mountain Place's return-to-work requirements are met.

Excluding employees and students if they have been exposed to the case.

Informing the employee of the benefits he/she is entitled to, if the employee is the case or if the employee was exposed to the case. The employee will be informed by a member of the COVID Compliance Team (CCT).

Reporting, Recordkeeping and Access

It is the policy of Play Mountain Place to:

Follow state and county guidance with regards to reporting cases and outbreaks of COVID-19 that involve students staff, even if the case transmission is not connected to Play Mountain Place. This includes reporting to state and local health agencies and to CalOSHA.

Maintain records of the steps taken in implementing our COVID-19 Prevention Program.

Make our written protocols for our CPP available to all staff and families via a CPP binder in each cohort/group and the main office.

Return-to-Work Criteria

Staff and families understand that any COVID-19 case, **who has developed symptoms**, will not be allowed to return to our school program unless and until the following criteria are met:

10 days have passed since the first onset of symptoms.

The case has met the isolation requirements and symptoms have improved.

The case has been fever free without fever reducing medications for at least 24 hours.

Staff that received a positive COVID-19 test, **but did not develop symptoms**, will not return to the school campus until a minimum of 10 days since the positive specimen was collected.

Staff that have met the return-to-work requirements will not be required to provide a negative test result in order to return.

For staff that have not tested positive for COVID-19, but are exhibiting symptoms, we will strongly recommend that they get a COVID-19 test, but it is not a requirement.

If an order to isolate or quarantine is issued to an employee by a state or local health agency, Play Mountain Place will follow the guidance of the state or local agency and the employee will not be allowed to return to campus until the order is lifted.